



TALLENT

HOA PROPERTY MANAGEMENT, LLC.

HOA STRUCTURAL DESIGN CHANGE REQUEST FORM

Mail To: Tallent HOA Property Management 3248 Tazewell Pike, Suite 103, Knoxville, TN 37918

Homeowner's Name _____

Address _____

City _____ State _____ Zip _____

Contact Numbers: Mobile _____ Work _____

Submittal Date: _____ Tallent HPM Received Date: _____

Within the stated guidelines and regulations for the Restrictions and Covenants ("Declaration") of the Homeowners Association ("Association") for _____ , I request the approval from Tallent HOA Property Management for a licensed and bonded vendor to make the changes, modifications, and or renovations to my unit as described below.

Please enclose a drawing of your plan(s) that are to scale along with the plat of your community.



If this a request for an amendment then please provide the estimated date of the prior request.

Date: _____

By signing the SDC Request Form you are acknowledging and agreeing to the guidelines and regulations set forth under the Declaration, and that your request will be reviewed by the Homeowner's Association and a written statement provided to you of their assessment. In addition, you are acknowledging and agreeing to the terms as stated herein:

1. I will not perform or hire any person or company to engage any work on my unit (property) until the Homeowner's Association has provided a written statement of approval.
2. The expenses of the work and any future maintenance pertaining to the work will be an expense to me.
3. Once initiated, all tasks will be promptly completed with skillful workmanship by either myself or a contractor.
4. The performance of all work will aim to minimize interference and inconvenience to other unit Owners, and will be carried out at a time and in a manner that achieves this goal.
5. I take full responsibility for any damage and/or injury that may result from the execution of this work, and assume all associated liabilities.
6. It will be my responsibility to oversee the behavior of all individuals, including persons, agents, contractors, and employees, who are involved in this project.
7. I agree to comply with all relevant federal, state, and local laws, codes, regulations, and requirements related to this project and will be held accountable for doing so. Additionally, I will secure any necessary government permits and approvals for the work. I understand and acknowledge that neither the _____, its Board of Directors, its agent, nor the Committee bears any responsibility for ensuring compliance, and that their approval of my request does not imply any representation or warranty that the plans, specifications, or work meet any legal, regulatory, or governmental requirements.
8. It is my understanding that the Committee's decisions are subject to modification or reversal by the Board of Directors if a written application is made by any Owner within ten (10) days after the Committee's decision is made.



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9. Name of contractor: _____
10. The work could begin on or about _____ and be finished by _____, provided it receives approval within thirty (30) days.

Homeowner's Name (Printed)

Homeowner's Signature

**Mail To: Tallent HOA Property Management
3248 Tazewell Pike, Suite 103, Knoxville, TN
37918**

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